

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
APRIL 12, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 12, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on March 22, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS. The claims against the City from March 4, 2016 to April 7, 2016 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Nancy Eckerle to approve the claims as published. Motion carried 3-0.

PROCLAMATION

Mayor Seitz read a proclamation proclaiming April 10-16 National Public Safety Telecommunicators Week.

CONCERT SERIES

Kevin Manley, representing the Dubois County Visitors Center and ROJAC, asked permission to use Dave Buehler Plaza on three different days for

an unroofed concert series. Each concert will have a different type of music. The event is free of charge but they will be selling beer and wine with proceeds going to ROJAC. The concerts are scheduled for May 21, 2016 from 2:00 p.m. to 5:00 p.m., June 24, 2016 from 5:30 p.m. to 8:00 p.m., and July 16, 2016 from 4:00 p.m. to 7:00 p.m. They will also need the area for set up and tear down time. Manley said they have the entertainment permits as well as the permit to sell beer and wine.

A motion was made by Timothy Bell and seconded by Mayor Seitz to adopt the three concert series for May 21, June 24, and July 16, 2016. Motion carried 3-0.

HEARTLAND HALF MARATHON

Fire Chief Kenneth Hochgesang, representing DC Multisport, asked permission to use City streets, Buehler Plaza, and the river walk for the 5th annual Heartland half marathon and 5K run that is planned for Saturday, September 3, 2016 beginning at 7:30 a.m. They also want to use the train depot on Friday, September 2, 2016 from 11:00 a.m. to 8:00 p.m. for packet pick up. The route is the same as the last four years. They will need to use the plaza area from 4:00 a.m. and 1:00 p.m. which includes set up and tear down time.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give DC Multisport permission to use City property on September 3, 2016 for the Heartland half marathon and use the train depot and surrounding areas on September 2, 2016. Motion carried 3-0.

STREET CLOSURE

Randy Judy with A/C Furnace and Faucets Inc asked permission to close Lakeside Drive for approximately two days beginning April 14, 2016 in order to repair a sewer at 3315 Lakeside Drive.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to give Randy Judy permission to close Lakeside Drive near 3315 Lakeside Drive on April 14, 2016. Motion carried 3-0.

FARMERS MARKET

Joe Huddleston, Market Master for the Farmers Market, asked to use City property north of the train depot for 20 Saturdays from 6:30 a.m. to 12:30 p.m. for the farmers market beginning May 28, 2016 and ending October 8, 2016. The vendors start selling at 7:30 a.m. and end about 11:30 a.m.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to use City property near the train depot on 20 Saturdays beginning May 28, 2016 for the farmers market. Motion carried 3-0.

HOME BREW DEMONSTRATION

Justin Rumbach, representing the Dubois County Suds Club, asked permission to hold a home brewing demonstration in shelter house #3 at the

Buehler Plaza on May 22, 2016 from 10:00 a.m. to 3:00 p.m. This event will be held in conjunction with Old Jasper Day. No alcohol will be served.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Dubois County Suds Club to hold their home brewing demonstration on May 22, 2016 from 10:00 a.m. to 3:00 p.m. Motion carried 3-0.

CHURCH IN THE PARK

Pastor David King, representing CrossPoint Fellowship Church, asked to use the river walk, plaza area, certain City streets, and two shelter houses for their Church in the Park and Miles for Missions 5K events on Sunday, June 5, 2016, from 6:00 a.m. to 3:00 p.m. Registration for their 5K run begins at 7:00 a.m. with the race beginning at 8:00 a.m. The route begins near 4th and McCrillus Street, travels west on 4th Street, north on Mill Street, east on 15th Street to the river walk path, then south on the walking path to the plaza area. Events after the 5k run include breakfast, worship service, lunch, volleyball, a corn hole tourney, and other family games.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give CrossPoint Fellowship Church permission to use the plaza, river walk, two shelter houses and certain City streets for multiple events on June 5, 2016. Motion carried 3-0.

COLTS FAN FEST

Mayor Seitz announced that Jasper is one of three locations chosen for the Indianapolis Colts 2016 summer tour. The Colts Fan Fest will be held around the train depot on Thursday, June 9, 2016 from 12:30 p.m. to 8:00 p.m. The event will be held from 5:00 p.m. to 7:00 p.m. Schroeder Complex will be used for the helicopter landing location.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the Colts Fan Fest on June 9, 2016 from noonish to 8:00 p.m. Motion carried 3-0.

HIRE LABORER

Street Commissioner Jeffrey Theising asked permission to advertise and start the hiring process to fill a laborer position.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to allow the street commissioner to start the hiring process. Motion carried 3-0.

REMOVE TREES IN RIVER

Street Commissioner Jeffrey Theising said he contacted the Upper Patoka River Conservancy District about removing two trees from Patoka River.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give the street department permission to hire the Upper Patoka River Conservancy District to remove two trees from the river. Motion carried 3-0.

ADJUSTING MONDAY'S TRASH ROUTE

Because the trash and recycling collection route on Monday is becoming too large, Street Commissioner Jeffrey Theising said effective Monday, April 18, 2016, 81 homes on the Monday route will get moved to the Tuesday route. The affected areas include State Road 56 west of Dorbett Street to County Road 350S, Timber Creek Subdivision, Pine Crest Drive, Bohnert Court, Greenwood Street, and Echo Drive. Theising said the people affected by this proposed change have been notified.

RUBBISH COLLECITON IN ALLEYS WILL CEASE

Street Commissioner Jeffrey Theising said residents who have an alley along their property place their rubbish in the alley for the City to collect but they put their trash and recyclables in the front of the house for curbside pick up. Because it is becoming even more difficult to navigate through the alleys safely, Theising recommended eliminating the rubbish collection from the 79 alleys and have these residents place their rubbish curbside like the other City residents do. He would like to make this change effective Monday, April 18, 2016.

A motion was made by Mayor Seitz and seconded by Timothy Bell that beginning April 18, 2016 the street department will no longer collect rubbish in the alleys. Motion carried 3-0.

MULCH

Street Commissioner Jeffrey Theising reported that tree mulch and leaf mulch is available to the public at no charge at the resource recovery site.

RUBBER TIRE WHEEL LOADER QUOTES

Street Commissioner Jeffrey Theising said he sought quotes for a rubber tire wheel loader. The item does not include a trade in. After City Attorney Renee Kabrick opened the first quote, it was noted that since the quote is over \$150,000, the City needed to advertise for bids instead of seeking quotes. The remaining quotes were not opened.

A motion was made by Mayor Seitz and seconded by seconded by Timothy Bell to permit the street department to advertise for bids for a rubber tire wheel loader. Motion carried 3-0.

STREET CLOSURES

City Engineer Chad Hurm asked permission to close University Drive and Willow Lane as needed when they work on the College View Estates storm sewer project. The work should start some time in May.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to close University Drive and Willow Lane as needed in May. Motion carried 3-0.

In conjunction with the Worrell Drive storm sewer project, Hurm said a tree on some property on Worrell Drive needs to be removed. The storm water management board accepted a quote from GT Tree Service to remove the tree but in order to remove the tree, they need permission to close Worrell Drive.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to close Worrell Drive to remove a tree. Motion carried 3-0.

SIDEWALK REPLACEMENT PROGRAM

City Engineer Chad Hurm said while doing storm sewer work at 13th and Kundek Streets, the sidewalk on the west side of Kundek Street, north of 13th Street had to be removed on three lots. He asked permission to use the annual supply bid and contractor to replace this sidewalk.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit the engineering and street departments to use the contractor for the sidewalk replacement program to replace the sidewalk at 13th and Kundek Streets. Motion carried 3-0.

REPORTS

City Engineer Chad Hurm reported that Todd Hopf with Hopf Schmidt Construction LLC will be installing a driveway near the west end of the retaining wall along St. Charles Street in Oak Ridge Estates. The driveway will impact the walking path.

Hurm also reported that a contract was awarded to remove the underground storage tank located at 7th and Newton Streets.

PROBATIONARY FIREFIGHTER

Fire Chief Kenneth Hochgesang said Henry Calderon was hired January 5, 2015. At the January 12, 2016 meeting, the board extended Calderon's probationary period for three months. Hochgesang recommended changing Calderon's status from probationary volunteer firefighter to regular status effective April 12, 2016.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to change Henry Calderon's status from probationary volunteer firefighter to regular volunteer firefighter effective April 12, 2016. Motion carried 3-0.

FIREFIGHTER RESIGNS

Fire Chief Kenneth Hochgesang said Volunteer Firefighter Tyler Crays submitted his letter of resignation from the fire department effective March 24, 2016. Crays was hired on January 5, 2015.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the letter of resignation submitted by Tyler Crays. Motion carried 3-0.

QUOTE TO REPAIR STONE ON CITY HALL

City Hall Custodian Allen Kiefer sought quotes to repair the stone on the exterior of city hall. Since this type of work is a specialty item, Kiefer said he asked representatives from Dubois County Block and Brick if they knew of anyone who does such work. They recommended one business but that business has since filed bankruptcy. Kiefer did obtain a quote from General Preservation

Corporation from Columbus, Ohio for \$11,700. This business specializes in exterior restoration and has done such work in Jasper for St. Joseph Catholic Church and for the Dubois County Courthouse. Because this is a specialty item, the single source supplier law applies.

A motion was made by Mayor Seitz and seconded by Timothy Bell to secure the services of General Preservation Corporation for \$11,700 for the limestone work around city hall. Motion carried 3-0.

WORK ON FRONTIER BUILDING

Mayor Seitz said a contractor was placing traffic cones at 5th and Newton Streets so work could be done to the Frontier building. The contractor was asked to stop and come before the board to seek permission. Seitz expressed his disappointment because the contractor did not show up to seek permission and he could not be found. The public will need to be aware if work continues in that area.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:56 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 26th day of April, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer